

Vaishal Patliputra Dugdh Utpadak Sahkari Sangh Ltd

Feeder Balancing Dairy Complex, Phulwarisharif, Patna 801 505

Website : www.patnadairy.org, Fax : 0612-2250325

VPMU:P&A: Advertisement No.02/2016

Vaishal Patliputra Dugdh Utpadak Sahkari Sangh Ltd (VPMU), Patna invites the applications from Indian Nationals for appointment on the following posts.

Sl.No	Positions	Vacancies					Pay scales
		Gen	BC/ OBC	EBC	SC	Total	
01	Asstt. Manager (Dairy)	02	-	01	01	04	Rs.9300-34800 GP-Rs.4800
02	Veterinary Officer	02	-	01	01	04	Rs.9300-34800 GP-Rs.5400
03	Asstt. Tech Officer	03	01	01	01	06	Rs.9300-34800 GP-Rs.4200
04	Junior Analyst	02	-	01	01	04	Rs.5200-20200 GP-Rs.2400
05	Fodder Development Officer	01	-	-	-	01	Rs.9300-34800 GP-Rs.4800
06	Jr.Technician						
a.	Electrician	02	-	01	01	04	Rs.5200-20200 GP Rs.2000
b.	Fitter	01	-	01	-	02	Rs.5200-20200 GP Rs.2000
c.	MR&AC	02	-	01	-	03	Rs.5200-20200 GP Rs.2000
d.	Boiler Operator	01	-	01	-	02	Rs.5200-20200 GP Rs.2000
07	Lady Extension Officer	01	-	-	-	-	Rs.15000/- Consolidated salary P/M

The application forms, eligibility criteria and detailed terms and conditions may be downloaded from www.patnadairy.org / www.sudha.coop and duly filled up application should be submitted through registered/speed post by 23.12.2016 to Managing Director, Vaishal Patliputra Dugdh Utpadak Sahkari Sangh Ltd, Feeder Balancing Dairy Complex, Phulwarisharif, Patna 801 505, Bihar. Management of VPMU reserves the right to modify/cancel the employment notification.

Managing Director

Patna

Section – C Eligibility Criteria

Details of Posts, Qualifications, Experiences and Pay scale

Sl	Name of the post	No of post with category	Eligibility Criteria			Pay scale
			Qualification	Experiences preferred	Desirable computer literacy	
1	Asstt. Manager (Dairy)	Gen – 02 EBC-01 SC - 01	Degree in Dairy Technology	3 years	MS Office (Word, Excel and Power point)	Rs.9300-34800 GP-Rs.4800
2	Veterinary Officer	Gen – 02 EBC-01 SC - 01	B.V. Sc		MS Office (Word, Excel and Power point)	Rs.9300-34800 GP-Rs.5400
3	Asstt. Technical Officer	Gen – 03 BC/OBC-01 EBC-01 SC - 01	IDD (DT)	5 years	MS Office (Word, Excel and Power point)	Rs.9300-34800 GP-Rs.4200
4	Jr. Analyst	Gen – 02 EBC – 01 SC - 01	B Sc (Chemistry)/	2 years	MS Office (Word, Excel and Power point)	Rs.5200-20200 GP-Rs.2400
5	Fodder Development Officer	Gen – 01	B Sc (Agriculture)	3 yrs	MS Office (Word, Excel and Power point)	Rs.9300-34800 GP-Rs.4800
6	Jr. Technician					
a.	Electrician	Gen – 02 EBC – 01 SC - 01	Matric ITI (Electric)	3 yrs	-	Rs.5200-20200 GP Rs.2000
b.	Fitter	Gen – 01 EBC - 01	Matric ITI (Fitter)	3 yrs	-	Rs.5200-20200 GP Rs.2000
c.	MR&AC	Gen – 02 EBC – 01	Matric ITI (MR&AC)	3 yrs	-	Rs.5200-20200 GP Rs.2000
d.	Boiler Operator	Gen – 01 EBC - 01	Matric ITI Boiler attendant Class 'B' certificate Compulsory	3 yrs	-	Rs.5200-20200 GP Rs.2000
7	Lady Extension Officer	Gen-1	Graduate in any stream from a recognized university	2 yrs	-	Rs.15000/- consolidated salary p/m

Maximum Age (for all posts)

S.No.	Category	For all positions
i.	Unreserved (Male)	Maximum 37 years
ii.	Unreserved (Women) & Backward class/ Extremely backward class (Male & Women)	Minimum 40 years
iii	Scheduled Caste/ Schedules tribe (Male & Women)	Maximum 42 years

1) Candidates working in **Bihar State Milk Co-operative Federation Ltd (COMFED)** or its affiliated Milk Unions shall get relaxation in maximum age by 3 years in their respective category.

2) Lady Extension Officer will be appointed for the period of NDP-1 Project.



VAISHAL PATLIPUTRA DUGDH UTPADAK SAHKARI SANGH LTD.,
Feeder Balancing Dairy, Phulwarisharif, Patna-801505
Phone No. : 0612-2252542, 2252553, Fax- 0612-2250325
Web : patnadairy.org ; E-mail : vpmunin@gmail.com

APPLICATION FORMAT

(Space for affixing
recent passport size
color Photograph)

For office use only

Application No. -

Date of Receipt -

Post applied for : ----- Advertisement No. 2 / 2016

1. Name in full [IN BLOCK LETTERS] :
2. Father's / Husband Name :
3. Date of Birth & Age :
4. Place of Birth :
5. Nationality :
6. Permanent Address :
7. Address for correspondence (mention contact Tel./Mob. No.) :
8. Whether the applicant belongs to SC/ ST/ BC/ EBC/ BC-W :
If yes, please write category to which you belong and attach a copy of certificate issued by Competent Authority.
9. Educational/Professional qualifications (beginning with SSC/SSLC examination) & [Diploma/Degree with University/Institution name must be written clearly] :

Attested Xerox copies of all certificate to be enclosed.

Qualification	Discipline/ Subject	Year of Passing	Board/ University/ Institution	Percentage of Marks	Rank/ Class

10. Details of previous / present employment held, if any, in chronological-order starting from present position to backwards :

Post held	Period of service			Pay Scale / Salary drawn	Name/Place/ State of Organisation	Nature of duties (in brief)
	From (DD/MM/YY)	To (DD/MM/YY)	Duration in months			

11. Total experience [as mentioned at column 10] (YY/MM/DD) :
12. Details of Courses / Training completes in Service :
13. State and describe your 5 best and worst qualities in your own words (max. 150 words) :
14. State and describe (in your own words) two of your most challenging & successful assignments till date :
15. Details of Demand Draft :- (A) Demand Draft No. & Date : -----
 (B) Name of the Issuing Bank : -----
 (C) Amount : -----
16. Any other additional relevant information including reference :
17. a) Have you ever been detained in police custody or not? :
 If yes, give complete details of it
- b) Whether you have been convicted by any Court of Law or not? :
 If yes, please give complete details thereto
- c) Whether any criminal case is pending or contemplated against you in any Court of Law or not? If yes, please give complete details thereto :

DECLARATION

I hereby certify that the foregoing is correct to the best of my knowledge and belief. I have not suppressed any material fact or factual information in the above statement. In case it is found to the contrary, my services will be liable to be terminated without any notice or reasons thereof.

Date : -----

Signature of Candidate : -----

Place : -----

Name of the Candidate : -----

Instructions

1. Please use CAPITAL LETTERS for filing the form.
2. Paste your photograph on the specified space, do not staple or PIN the photograph. Put a signature on the specified Block, do not overwrite.
3. The Demand Draft should be in favour of Vaishal Patliputra Dugdh Utpadak Sahkari Sangh Ltd payable at Patna of Rs.500/-.
4. Please put a Tick (√) mark where necessary.
5. Only download Application Form from the website www.patnadairy.org / www.sudha.coop can be filled up and send to us. No other format will be accepted.
6. Before applying, the candidate should ensure he/she fulfils the eligibility criteria and other norms mentioned in the advertisement hosted on the website www.patnadairy.org / www.sudha.coop Candidature of the candidate is liable to be rejected at any stage of recruitment process or after recruitment if any information provided by the candidate is found to be false or not in conformity with eligibility criteria mentioned in the advertisement. If any shortcoming is detected after appointment, the services of such candidates are liable to be terminated.
7. If the candidate desires to be considered against a specific category as filled by him/her in application. Subsequent representation for change of category status will not be entertained under any circumstances.
8. Eligible candidates shortlisted based on the initial scrutiny will be called for interview / written test depending upon the number of candidates. Suitable communications in this regard will be sent to the candidates individually. Candidates called for interview will not be paid T.A. as per rules of VPMU.
9. Any subsequent amendment/notice/clarification etc, if any, will be made available in VPMU / COMFED website only. As such candidates are advised to keep visiting VPMU / COMFED website www.patnadairy.org / www.sudha.coop from time to time till completion of recruitment process of the post.
10. Incomplete application is liable for rejection.

11. Application fee shall not be refunded under any circumstances. Candidates apply for more than one post is required to fill application form separately along with application fee.
12. Those already in employment in Govt. Department / PSU's / Autonomous body should apply **“through proper channel”** with **“No Objection Certificate”** from their employer. However an advance copy application may be sent and in this case **“No Objection Certificate”** from the existing employer will have to submit during interview in case the candidate is shortlisted. Application received of internal candidate of Comfed and its Unit / Union through proper channel will only be considered.
13. The number of vacancies indicated in the employment notice is tentative. VPMU reserves the right to increase/decrease the number of posts, at the time of selection.
14. Canvassing in any form during any stage of recruitment will lead to cancelation of candidate. Court's jurisdiction for any dispute will be at Patna only.
15. Age, experience and qualifications will be reckoned as on last date of submission of application form. Self-attested Photostate copies of documents in support of Age, Qualifications (including all mark sheets clearly indicating the division of passing/percentage of marks), Work Experience, Caste etc. alongwith the Demand Draft of Rs.500/- (Rupees five hundred only) in favour of **“Vaishal Patliputra Dugdh Utpadak Sahkari Sangh Ltd”** payable at Patna and two recent passport size photographs, should be attached with the Application Form. Application from alongwith documements are to be sent by Registered Post / Speed Post / Courier Service only to VPMU, Patna.
16. Application complete in all respect in an envelope superscripted, **“Application for the post : (Name of the post)”** and **“Advertisement No.- 2 / 2016”** should reach by 23.12.2016.
17. Applications duly filled with all relevant documents must reach to us on or before 23.12.2016 at our following address addressed to –

Managing Director

Vaishal Patliputra Dugdh Utpadak Sahkari Sangh Ltd

FBD Complex, Phulwarisharif, Patna 801 505, Bihar

18. VPMU will not be responsible for any postal delay at any state.

19. The application received after the last date will be summarily rejected and application fee forfeited.
20. Reservation for SC/ST, BC/EBC (Non – creamy layer) for all posts exists and as per the **‘Reservation Roster Policies’**. Relaxation in age shall be by 3 years for BC/EBC candidates and 5 years for SC/ST candidates. Benefits of reservation will be given to candidates domiciled in the state of Bihar only. Candidates applying for the reserved posts should clearly state at the specified place to which category they belong. BC/EBC candidates should attach Non-Creamy layer caste certificate issued by the competent authority and SC/ST candidates should attach caste certificate issued by the competent authority. The form of caste certificate to be produced must be in the format as prescribed by the State Government.
21. The prescribed qualifications and experience are minimum and the mere fact that a candidate possesses the same will not entitle him/her for being called for the interview.
22. NO INTERIM QUERIES regarding test/interview/selection will be entertained.
23. Management reserves the right to modify / cancel the employment notification.
24. The decision of Management regarding selection shall be final.
25. Check list for the document desired for Qualification and Experience.
 - a. Two recent passport size colour photographs.
 - b. High School certificate for proof of Date of Birth.
 - c. Certificate of Academic & Professional qualifications and statements of marks of all the qualifications for all semester / years (Xth, XIIth, Diploma / Graduation / Post-Graduation as applicable).
 - d. SC / ST / BC / EBC Certificate if applicable (Only caste certificate for reservation for posts under Govt. Of Bihar is acceptable).
 - e. Proof of identity & Address (Passport, Voter ID, Driving License, Aadhar Card etc).
 - f. Proof of different periods of experience as claimed in your application (if applicable).
 - g. Any other document in support of your candidates.
