

VAISHAL PATLIPUTRA DUGDH UTPADAK SAHKARI SANGH LIMITED

PATNA DAIRY PROJECT

Feeder Balancing Dairy Complex, Phulwarisharif, Patna-801505

Ph: 0612- 2251622, 2252553, 2252542

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VPDUSS-SOP-8.5.1.2-01.F02

PDP:PUR:FBD: 5182

DATE- 19.08.2025

Dear Sir,

We are interested in printing of the following items. In case you can do the same, you may send your quotation in sealed cover addressed to the Managing Director, Patna Dairy Project, Feeder Balancing Dairy Complex, Phulwarisharif, Patna 801505. Superscribing on the top of the envelop quotation for **PRINTING** so as to reach as on or before **05.09.2025**.

Approved sample of each item can be seen at our stores at dairy during any working day between 10 AM to 05 PM. Please submit rate accordingly.

S.No.	Description of material with Specification	Req.Quantity
1	Society indent book 1 x 2 orient paper, 22cm x 13.5 cm after perforation 20.5 cm	500 nos.
2	Purchase register - morning on orient paper, Printing in black colour, Size 32.5 cm x 20.5 cm, One register of 400 pages (200 sheet)	1000 nos.
3	Purchase Register – Evening - do- Printing in Red Clolour	1000 nos.
4	Producers Card – on 250 GSM pulp board, Printing in black colour, Size 17.5 cm x 14.3 cm (please enclose paper sample)	05 lakh
5	Payment Register on orient paper of 200 sheet , Size 36.5 cm x 24 cm	500 pcs.
6	Sale coupon book 1 x 2 on orient paper 1 pg Consist of 10 cash memo in duplicate one book of 100 set	200 nos.
7	Deliver Challn cum gate pass 1 x 4 first copy, Orient Size 32.5 cm x 20 cm rest copy, J.K.Manifold, Size 21 cm x 20 cm, Perforation on first copy	1000 nos.
8	Cash Book One ledger paper (pl. enclose sample of ledger paper as per our sample book one book of 62 sheet)	1000 book
9	Individual register – on Orient paper , Size – 32.5 cm x 20.5 cm	500 book
10	Sample milk sale register on orient paper, Size 32.5 cm x 20.5 cm, One register of 100 page (50 sheet)	100 register
11	Member register one register of 100 sheet, on orient paper Size 32.5 x 20.5 cm	300 nos.
12	Store application form book as per sample	100 nos.
13	Stock register as per sample	200 nos.

14	Membership report book -do-	100 nos.
15	Gate Pass material -do-	600 pad
16	Milk dispatch Challan book -do-	100 pad
17	Resolution book – of 100 sheet (200 pages) 32.5 cm x 20.5 cm	250 pcs.
18	CF indent book	100 pad
19	Transporter bill form	100 pad
20	General ledger - of 100 sheet	200 nos.
21	Fat test book – of 100 sheet	200 nos.
22	Share register – 32.5 cm x 20.5 cm one register of 100 sheet	100 nos.
23	Money receipt - as per sample	200 nos.
24	Member application form pad – as per sample	200 nos.
25	Cattle Feed sale and stock register 32.5 cm x 20.5 cm one register of 100 sheet	200 nos.
26	Letter pad in duplicate	500 nos.

Note – Kindly enclose paper sample, whose sample us not of orient/ as per our requirement their quotation will not be considered.

Bidder who are not registered with Patna Dairy Project have to submit following paper with Quotation.

1. Copy of registration under shop and Establishment act / factory license.
2. Copy of GST registration
3. Copy of PAN
4. Minimum 03 years experience in same trade.
5. Manufacturer authorization letter if any.

Thanking You

Yours faithfully

Dy. Manager(MM)