

PATNA DAIRY PROJECT

PHULWARISHARIF, PATNA 801 505

An ISO 2000:2005 certified Organisation

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VPDUSS-SOP-8.5.1.2-01.F02

PDUSS:PUR: 4988

Date- 14.10.2026

Ref:- R.F.Q. For New Year 2027 Item Greetings Cards, Printed Diary & Wall Calendar at FBD.

Dear Sir,

We are interested in purchase the following Items. If you interested to supply, please quote your competitive rate addressed to Managing Director mentioning on the envelope quotation for New Year 2026 Item **Greeting Cards, Printed Diary & Wall Calendar** at FBD so as to reach us before **31.10.2026**. Detail of item is as follows:-

At rates must be **F.O.R- FBD, Patna** on door delivery basis.

S.No	Item	Specification	Unit	Qty.reqd.
1	Wall Calendar 17" x 22" 2027. On Art Paper 150 GSM as per design	Size:- 17" x 22" 2026. Art Paper 150 GSM	No	10000
2	Printed Dairy 2027 for BOD ⇒ Outer cover Size:- 19 cm x 25 cm ⇒ Inner cover Size:- 19 cm x 25 cm, ⇒ Specification for inner page - 75GSM ISI 'A' Grade art paper, cover & back photo in multicolour ⇒ Paper- Mapthalo natural Shade (every pages having "SUDHA" Patna Dairy Project Logo Print) ⇒ Spaecification of Cover :- 250GSM ⇒ Specification for Binding – Section Sewing & Perfect Binding	Inside Extra Pastings 12 Pages with back to back multi colour print and One page (BOD List) One Side Print	No	300
3	New Year 2027, Item Greeting Cards	Offset Printing with envelop 8" x 6"	No	3500

New Bidder who are previously not registered with Patna Dairy Project have to submit following paper with Quotation,

- 1 Copy of Registration under shop and Establishment act / factory license.
- 2 Copy of GST Registration.
- 3 Copy of PAN.
- 4 Minimum 3 Years experience in same trade.
- 5 Manufacturing authorization letter if any.

Note:- Sample must be provided along with quotation.

Please feel free to contact the undersigned for further clarification or additional information, if needed.

Note:- 1) Quotation validity for 30 days.**:- 2) Our payment terms is 100% after delivery of material within 30 days of supply.****:- 3) GST percentage must be mention in quotation.****Delivery – Within 30 days**

Thanking You

Yours faithfully

[Signature]
Dy. Manager (MM)