

VAISHAL PATLIPUTRA DUGDH UTPADAK SAHKARI SANGH LTD
PATNA DAIRY PROJECT
PHULWARISHARIF, PATNA 801 505
PHONE :0612-2252542, 2252553, 2251622,
E-mail : vpmu.pur@gmail.com

VPDUSS-SOP-8.5.1.2-01.F02
Date- 16.05.2026

PDP: PUR:FBD: 1294

Short Tender Notice

Sub: Invitation for submission of quotation for supply of PHOTOCOPY PAPER SIZE A4 XEROX.

Dear Sir,

With reference to above, VPMU, Patna is hereby interested in purchase of **PHOTOCOPY PAPER SIZE A4 XEROX**. Accordingly, submission of quotation is invited under following terms and conditions:-

The quotation can be submitted either through email (in password protected format) or in a sealed envelope addressed to the Managing Director. The envelope shall be superscribed as: "Quotation **PHOTOCOPY PAPER SIZE A4 XEROX**."

The quotation shall reach this office on or before **25.05.2026**, 5:00 PM in sealed envelope/email (Password protected).

In the event of submission of the quotation through email (vpmu.pur@gmail.com), the password (OTP) for opening of the quotation shall be sent separately (not along with the quotation) to the designated email ID vpmu.pur@gmail.com between 4:30 PM to 5:00 PM on 26.05.2026.

The sealed/password protected quotation will be opened on **26.05.2026 at 5 PM**.

All rates must be **F.O.R – FBD, PATNA** on door delivery basis. (PR. NO. 1900008098 dt. 15.05.26)

S.No.	Item	Specification	Qty reqd.
1	PHOTOCOPY PAPER - SIZE A4 75 GSM PREMIUM MULTIPURPOSE COPY XEROX JK COPIER/STAR CENTURY PULP & PAPER ONE PACKET OF 500 SHEET		1000 PAC

Note:- Quotation validity for 30 days.

Note :- Our payment terms is 100% after delivery of material within 30 days of supply.

Delivery – Within 30 days

Thanking You

Yours faithfully


Dy. Manager(MM)