

VAISHAL PATLIPUTRA DUGDH UTPADAK SAHKARI SANGH LIMITED
PATNA DAIRY PROJECT
PHULWARISHARIF, PATNA 801505
An ISO 22000:2005 certified Organisation
PHONE : 2252542, 2252553, 2251622 ,Fax No 0612-2250325
Email : vpmu.pur@gmail.com

VPDUSS-SOP-8.5.1.2-01FO2

VPDUSS: PUR: FBD/Store/1217+18+19 & 915 6264

Date : 27-12-2022

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Ref: R.F.Q FOR Stationery & Photo Copy A4 for FBD ,Patna.

Dear Sir,

We are interested in purchase the following Items. If you are interested, please quote your competitive rate addressed to Managing Director mentioning on the envelope quotation for Stationery Photo Copy A4 & for FBD ,Patna. By so as to reach us before 10-01-23 . The details of item is as follows:-

All rates must be F.O.R - FBD,Patna on door delivery basis. Taxex should be mentioned clearly in the Quotation with HSN CODE of Material

S no	ITEM	Specification	Unit	Qty reqd.
1	Stationery & Photo Copy A4	Details Attached as Annexure-01 (Sno-01 to 25)		Attached as Annexure-01 (Sno-01 to 25)

- New bidder who are previously not registrade with Patna Dairy Project have to submit following paper with Quotation
- 1 Copy of Registrasation under shop and Establishment act / factory lience
 - 2 Copy of GST Regastration
 - 3 Copy of PAN
 - 4 Minimum 3 years experience in same trade
 - 5 Manufacturer authorization letter if any

Please feel free to contact the undersinged for further clarification or additional information , if needed.

Thanking you,

Yours faithfully,

Maanger (Pur.)



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Annexure-01

Required Item for Stationery for FBD & Chilling Centre

Sno	Item Name	Unit	Qty
1	Register 1 Qr Ordinary (Quality Basis)	No	100
2	Register 3 Qr Fine Binding	No	300
3	Register 4 Qr Fine Binding	No	200
4	Stock Book 2 Qr	No	15
5	Stock Book 3 Qr	No	40
6	Stock Book 4 Qr	No	25
7	Stock Book 6 Qr	No	10
8	Ribbon Refill for Dot Materix Printer	No	24
9	Steplor Pin Small	Pkt	500
10	Steplor Pin Big 24 x 6	Pkt	36
11	Duster 22"x 22"	No	800
12	Duplicate Book 1/6 Fine	No	300
13	Pencil Carbon Small	No	100
14	Cutter for Pencil	No	24
15	Rubber (Erazor)	No	24
16	Steplor M/C M-10	Pkt	36
17	Steplor M/C HP-45	Pkt	10
18	Photo Copy Paper A4	Pkt	1000
19	Plastic Scale 12"	No	48
20	James Clip	Pkt	300
21	Correction Pen	No	36
22	Dust bin	No	24
23	Flate File	No	600
24	Box File	No	500
25	Agni Gel Pen	No	5000