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VAISHAL PATLIPUTRA DUGDH UTPADAK SAHKARI SANGH LTD
PATNA DAIRY PROJECT
PHULWARISHARIF, PATNA 801 505
PHONE :0612-2252542, 2252553, 2251622, E-mail : vpmu.pur@gmail.com

PDP: PUR: FBD: 5870

27.12.2023

Sub : R.F.Q. for stationary FBD, Patna

Dear sir,

We are interested in purchasing of the following items. In case you can supply the same, you may send your quotation in sealed cover addressed to the Managing Director address given above superscribing on the top of the envelope quotation for **stationary items** so as to reach us on or before 12.01.2024.

All rates must be F.O.R.- FBD Patna on door delivery basis.

S.No.	Item	Specification	Qty reqd
1.	Stationary Details attached as Annexure 01 (Sl.No.01 to 23)		

New bidder who are previously not registered with Patna Dairy Project have to submit following paper with quotation.

1. Copy of registration under shop and establishment act/factory licence
2. Copy of GST registration
3. Copy of pan
4. Minimum 3 years experience in same trade
5. Manufacturer authorization letter if any

Thanking you,

Yours faithfully,


Manager (MM)

Annexure 01

S.No.	Item	Specification	Unit	Qty reqd
1	Box File / Index File	Fine Quality	Nos	600
2	Flat File / Cobra File	Fine Quality Clip	Nos	1,000
3	Correction Fluid Erazex White	Kores	Nos	48
4	Steppler Machine No - 10	Kangaroo / Kores	Nos	24
5	Steppler Pin Small No- 10	Kores	Nos	500
6	Register 3 Qr.	Fine Binding	Nos	400
7	Register 2 Qr.	Fine Binding	Nos	300
8	Register 2Qr.	Ordinary	Nos	200
9	Punching Machine 600 nos	Kangaroo	nos	24
10	Dust Bin		Nos	24
11	Paper Tray Plastic		Nos	24
12	Stamp Pad		nos	24
13	Duplicate Note Book		nos	400
14	Photo Copy Paper Size- A4 Zerox		PAC	1,000
15	Ink for Stamp Pad		Nos	24
16	Dispatch Register 6Qr.		nos	3
17	Leave Application Form		nos	50
18	Milk Despatch Challan		nos	300
19	Parmanent Marker Pen Slim + Clip		nos	100
20	Pencil Carbon Small	Kores / Fine Quality	Nos	50
21	Duster Size - 22" x22"		nos	600
22	Hi -Lighter (Scratch Pen)		Nos	36
23	Agani Icy Gel Pen Disposal		nos	1000

Please Submit to Sample Box File , Flat File, Register 3Qr. , Register 2Qr. , Duplicate Note Book & Duster